

To: CN=Paula Smith/OU=R8/O=USEPA/C=US@EPA[]
Cc: []
From: CN=Libby Faulk/OU=R8/O=USEPA/C=US
Sent: Thur 7/12/2012 2:35:27 PM
Subject: OCPI - Public Affairs and Involvement Unit
[sitelist.rev.7-11-2012.doc](#)
[PAI weekly report 071112.docx](#)

Hi Paula,

Welcome to OCPI. Hope this will be a nice move for you. I certainly look forward to working with you.

I will be in 40 hour Contract Officer training all next week out at the Federal Center. In the interim I thought I'd send you an email sharing some information about the Public Affairs and Involvement Unit that's housed within OCPI. You may already be familiar with our Unit but there's a few things I thought you might find helpful. We are not located on the 9th floor with the rest of OCPI. We are located on the 5th floor close to EPR which is the ARA we mainly work with.

Our Unit is responsible for ensuring that all community involvement legal requirements are met at our sites. We provide community outreach support to the Superfund Programs which includes the Emergency Response Program, the 2 Remedial Program Units, Site Assessment and Federal Facilities. All housed within EPR.

There are 7 Community Involvement Coordinators (CICs), 2 SEE Enrollees and myself. As you know I am currently the Acting Unit Supervisor until the beginning of September. While I'm the Acting Unit Supervisor, I also have maintained my CIC responsibilities during this temporary period. Here's our staff:

CICs - Jennifer Chergo, Pat Courtney, Karen Edson, Chris Wardell, Peggy Linn, Jennifer Lane and John Dalton
SEE's - Jane Koewing and Bill Cooper

We've always kept a site list that reflects which site are assigned to which CIC's. It's a living document in that the ranking of each site often changes based on cleanup activities at the site. Here is that list that we can cover in more detail when we get a chance to meet.

We also do a weekly and quarterly report. The weekly reports are sent to Larry and Sandy and the quarterly reports are sent to Larry, Sandy and the EPR management that we work with. We are currently working on our next quarterly report. Here is the weekly report from this week:

PAI also has our own staff meeting the 2nd and 4th Tuesday of each month. Our next one is scheduled for July 24 from 1:30 to 3:00. I'd like to invite you to that meeting if you're available. I'll send you a calendar invite and you can accept or decline.

Lastly, I will be back in the office the week of July 23 and would like to meet with you one-on-one. I'll send you a calendar invite for that as well.

Congratulations again and please call me if you have any questions/concerns.

Sincerely, Libby

Libby Faulk
Acting Community Involvement Program Manager

U.S. EPA Region 8 (8OC)
1595 Wynkoop St.
Denver, Colorado 80202
faulk.libby@epa.gov
303-312-6083
1-800-227-8917, ext. 3126083 (Region 8 States only)